

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
Tel. 01904 709015
Email bpcclerk@aol.com

Bishopthorpe Village Hall
Main Street
Bishopthorpe
YO23 2RB

06 April 2021

To all members of the Parish Council

You are hereby summoned to attend a virtual meeting of Bishopthorpe Parish Council (on Zoom), on **Tuesday 23rd February 2021** for the purpose of transacting the business as detailed in the following agenda.



Clerk, Bishopthorpe Parish Council

BISHOPTHORPE PARISH COUNCIL

AGENDA

The next meeting of the Parish Council will be held by virtual media (Zoom) on Tuesday 23rd February 2021.

Members of the public wishing to join the meeting may do so by the following methods:

Topic: Bishopthorpe Parish Council
Time: Feb 23, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84221062124?pwd=M0orekhGcGw1SlptWHlkUDR4RmR3UT09>

Meeting ID: 842 2106 2124

Passcode: 221210

One tap mobile

+442030512874,,84221062124#,,,,*221210# United Kingdom

+442034815237,,84221062124#,,,,*221210# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 842 2106 2124

Passcode: 221210

Find your local number: <https://us02web.zoom.us/u/kevxidJPlg>

The Planning Committee – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 19th January 2021.

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5 Consideration of Planning Matters and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **4 Keble Drive.** Two storey side extension following demolition of garage. 21/00170/FUL
- 5.1.2 **Richmond Lodge, 42 Sim Balk Lane.** Two storey side extension and additional stone parapet detail to garage. 21/00166/FUL
- 5.1.3 **8 Melton Drive.** Single storey side extension following demolition of conservatory. 21/00224/FUL
- 5.1.4 **1 Ferry Lane.** Fell group of conifer trees in Conservation Area. 21/00354/Tree Conservation Area – Application withdrawn
- 5.1.5 **9a Newlands Road.** Crown reduce height and spread by up to 1.8 metres, crown lift by 1.8 metres Oak protected by Tree Preservation Order number 7/1991. 21/00395/TPO

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **Kinellan, 33 Acaster Lane.** Two storey side and rear extension and part conversion of existing garage into living accommodation. 20/02107/FUL. **Objection.** Approved
- 5.2.2 **2 Myrtle Avenue.** Two storey side extension and single storey rear extension. 20/02211/FUL. **No Objection.** Refused
- 5.2.3 **Pickersgill Consultancy & Planning, Garth Mews, Sim Balk Lane.** Internal and external alterations in conjunction with change of use from offices to dwelling house and including single storey front and rear extensions, reconfiguration of existing internal walls and erection of detached garage. 20/02139/LBC. **No Objection.** Refused
- 5.2.4 **25 Beech Avenue.** Dormer to rear; rooflights to front and alternations to existing fenestration. 20/02361/FUL. **Objection.** Approved
- 5.2.5 **Moor Farm, Moor Lane.** Erection of storage containers (retrospective). 20/01401/FUL. **Objection.** Refused
- 5.2.6 **35 Keble Park South.** Single storey rear extension; re-roof existing rear extension and partial conversion of garage into habitable space. 20/02181/FUL. **Objection.** Approved
- 5.2.7 **68 Beech Avenue.** Dormer to front. 20/02439/FUL. **No Objection.** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 **22 Myrtle Avenue.** Two storey side and single storey rear extensions following demolition of garage. 20/1599/FUL. **No objection.** Notification that the application has gone to appeal.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Grabowski
- 6.1.2 Email from Eon – request to install a smart metre at the Village Hall
- 6.1.3 Email from Environment Agency – request erection of two notice boards in Village Hall car park

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Email from Morwenna Christian – Tree planning, Ferry Lane Sports Field

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Appointment of an Internal Auditor – Tracey Loach

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6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Land transfer to Mr Loftus – update Cllr. Harrison
- 6.4.3 York Marine Services – payment for additional work by Clerk

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly park inspection update
- 6.5.2 Report from meeting with DCM Surfaces – Cllr. George

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green

6.8 Web Page Management

- 6.8.1 Monthly Report – Cllr. Mrs Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Mrs Conley
- 6.10.2 Update - Bishopthorpe Flood Alleviation Scheme; Tree Felling, Chantry Lane Road Closure
- 6.10.3 Request for a recycling point – Cllr. Grabowski

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Mrs Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due 28/2/21)	0.00
Monthly direct debit to E-On Village Hall Electricity (due 28/2/21)	0.00
Monthly direct debit to E-On Village Hall Gas (due 28/2/21)	0.00
The Renewable Energy Co. Vernon House Electricity (due 24/2/21)	52.02

Total Amount paid

£52.02

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7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- <i>(Black Ink Cartridge £28.49, Multipack Coloured Ink Cartridges £25.92, Stationery (4 Lever Arch Files, Sellotape, envelopes £25.71)</i>	80.12
M Haynes - Village Hall Facilities Manager	437.50
C Julie Bradley - Vernon House Caretaker	250.00
C Henk – Sports Pavilion cleaning	150.00
A Powell – Sensory Garden gate daily opening / locking	105.00
Advance Fire Services – Annual inspection recommendations (Village Hall)	303.84
Bishopthorpe Pre-school Playgroup – fence panel repairs	51.37
Electrotest – work at Vernon House	120.00
Richard Edmondson – Vernon House, call out for cold water tap	60.00
Cllr. Harrison – zoom connection fees 2020-21 meetings	43.89
Business Stream – Village Hall	167.41
Business Stream – Allotments Appleton Road	93.78
Business Steam – Allotments Acaster Lane	7.89
Business Stream – Sports Pavilion <i>(includes credit of £141.60 paid twice November / December 2020)</i>	6.42
Yorkshire Local Councils Association – Planning Enforcement Course Cllr. George	22.50
Business Stream – Vernon House	19.22
Cllr. Mrs Green – Rebuilding Communities course 25/3/21	38.93
	0.00
On-line payment total	<u>2,657.87</u>
Payment Total	<u>£2,709.89</u>

7.2 Income Receipts

Village Hall Booking in December, Let's Dance Group	170.00
Bishopthorpe Playgroup – December 2020 quarter end rent	<u>1,300.00</u>
Income Total	<u>£1,470.00</u>

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

9 Parish Council Young Person of the Year Award and Community Spirit Award

- 9.1 Committee Report
- 9.2 Change of title for the Young Person of the Year Award – update Cllr Mrs Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

11 Sensory Garden

- 11.1 Committee Report – Closure during Lockdown
- 11.2 Mosaic repairs – update Cllr. Mrs Gajewicz

12 Police Liaison

- 12.1 Ward Manager's Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates
- 13.3 The right to regenerate
- 13.4 Training Bulletin and Training Programme - February and March 2021

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13.5 Climate and Ecological Emergency Bill

14 Highway Matters

14.1 None

15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 Local Government Reorganisation

15.2 Others

15.2.1 Selby District Council: Local Government Reorganisation: City of York Council
Parish clerks

15.2.2 Help power your community with the Calor Rural Community Fund

15.2.3 Leeds East Airspace Change Consultation

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 23rd March 2021 at 7.00pm.

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19 Payments to Authorise February 2021

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Bank Account checked by